

Thank you for choosing Salvis Gratia t/a SG Turnaround. To expedite the onboarding process, please complete this form and email it along with the required documents to **Info@sgturnaround.co.za**. We look forward to working with you!

SECTION A: Service Requirements

Please indicate the services you are interested in (check all that apply):

- Business Rescue and Turnaround
- Profitability Analysis and Cost Optimization
- Strategy Formulation and Implementation
- Temporary C-Suite Stand-In
- Corporate Governance and Compliance
- Other (please specify): _____

SECTION B: Client Information

Company Name: _____

Industry: _____

Business Registration Number: _____

Principal Place of Business (address): _____

Latest Available Accounting Records (year): _____

SECTION C: Primary Contacts

Primary Contact Person

- **Name:** _____
- **Position/Title:** _____
- **Phone Number:** _____
- **Email Address:** _____

Alternative Contact Person (if applicable)

- **Name:** _____
- **Position/Title:** _____
- **Phone Number:** _____
- **Email Address:** _____

SECTION D: Directors

Please provide details of all directors:

Full Name and Surname: _____

ID: _____

Cell Phone Number: _____

Email Address: _____

Position: _____

Appointment Date: _____

If more directors, please attach a separate page with their details.

SECTION E: Shareholders

Provide the details of each shareholder and their shareholding percentage.

Full Name and Surname: _____

ID: _____

Percentage Shareholding: _____

If more shareholders, please attach a separate page with their details.

SECTION F: Financial Information

Annual Turnover (most recent year): _____

Number of Employees currently employed: _____

Average Monthly Salary Bill: _____

Property Leased or owned: _____

Monthly Rent (if applicable): _____ **Expiry date of contract:** _____

Rental Amount in Arrears: _____

SARS Returns Up to Date

- **VAT** (last submission date): _____
- **PAYE/UIF** (last submission date): _____

SECTION G: Assets and Liabilities Assets

Please list assets and their approximate values, and indicate if they are encumbered.

- **Property:** _____
- **Inventory:** _____
- **Plant and Machinery:** _____
- **Vehicle(s):** _____
- **Debtors:** _____
- **Loans:** _____

- Other: _____

Liabilities List liabilities and their approximate values:

- Bank Overdraft (at current): _____ (limit) _____
- Bank Loans: _____
- SARS: _____
- Trade Creditors: _____
- Shareholders Loans: _____
- Related Company Loans: _____
- Finance Obligations: _____
- Other _____

SECTION H: Finance Agreements

Provide the following information due for any active finance agreements.

- **Financial Institute:** _____
- **Type of Agreement:** _____
- **Asset Financed:** _____
- **Period of Finance:** _____
- **Settlement Balance:** _____
- **Monthly Repayment** _____
- **Amount in Arrears** (if any): _____

If more than one agreement, please attach additional information on a separate page.

SECTION I: Legal Proceedings

Are there any active or pending legal proceedings involving the company? If yes, please describe briefly below and attach relevant documents.

SECTION K: Required Supporting Documents.

Please attach copies of the following documents

- Directors' Certified ID copies with commissioner details
- Last 3 Years' Financial Statements
- Most Recent Management Accounts
- Company Registration Certificates (Cor 14.1 & Cor 14.3)
- Company Asset Register
- Company Creditors Ageing Report with contact details
- List of All liabilities
- Company Debtors Ageing Report
- Documentation for Any Legal Proceedings
- Last 6 Months' Bank Statements
- Company Structure/Organogram

Declaration

I, the undersigned, hereby authorize Salvis Gratia to review the information provided, utilize it for verification and validation purposes, perform credit checks, and authenticate the details submitted. I further affirm that the information provided is true, accurate, and complete to the best of my knowledge and belief.

Name: _____

Position/Title: _____

Date: _____

Signature: _____